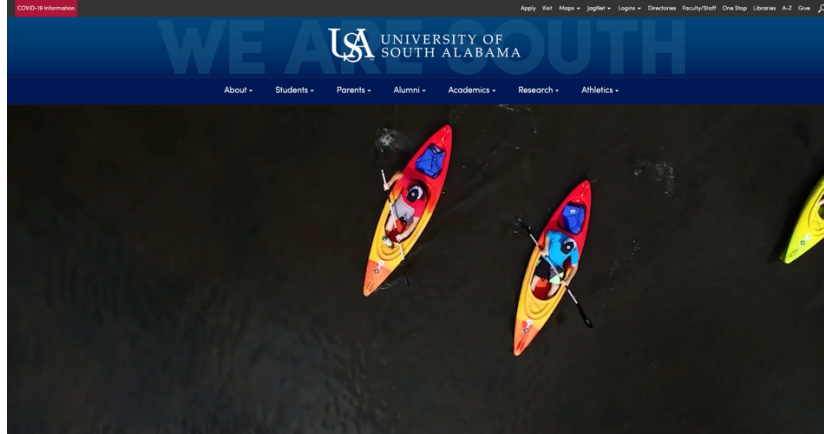


Kronos: How to Access Kronos

- **Step One:** Access the A-Z Directory on the University's Home Page.



- **Step Two:** Select the Finance and Administration option on the Index Page.

HOME / A-Z DIRECTORY

A-Z Index

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Show All

Search

Title/Link	Phone Number
Facilities Projects	(251) 460-6121
Facilities Management	(251) 460-6121
Faculty Benefits	(251) 460-6133
Faculty Club	(251) 461-1632
Faculty Directory	
Faculty Employment Opportunities	(251) 460-6261
Faculty Handbook	
Faculty Senate	(251) 460-6737
Family Medicine	(251) 434-3484
FERPA	
Finance and Administration	(251) 460-6241
Financial Aid	(251) 460-6231
Financial Aid Student Guide - US DOE	
Financing Your Education	(800) 305-6828
Find a Doctor	
First Year Council (FYC, SGA)	(251) 460-7191
Football	(251) 445-4004

Tags [Show All](#)

- Academics
- Admissions
- Alumni
- Arts
- Athletics
- Attorney
- Centers
- Employment
- Faculty
- International
- Media
- Organizations
- Parents
- Parents Student Services
- Programs
- Research
- Services
- Special Projects

- **Step Three:** Select Payroll under the Business Office/General Accounting dropdown

HOME / DEPARTMENTS / FINANCE AND ADMINISTRATION

Financial Affairs Home

Business Office/General Accounting

Accounting

Accounts Payable

Budget Office

Grants and Contracts

Payroll

Property/Inventory

Purchasing

Procurement Card and Travel Services

Facilities Management

Human Resources

Internal Audit


Finance and Administration

The mission of Finance and Administration is to serve the faculty, staff and students of the University and Hospital community through financial oversight of the University of South Alabama. Financial oversight includes the following:

- Timely and accurate processing of accounting transactions including payment of payroll and other University obligations.
- Issuance of University financial statements in accordance with generally accepted accounting principles
- Maintenance of an effective human resources function
- Efficient operation and maintenance of physical plant
- Management of various other support functions

This site has been developed to serve our students, faculty and staff as well as to keep the general public informed of ongoing events, issues and changes within the division.

Our offices are located primarily in the Administration Building at the University.



Related Links

[USA Expenditures](#)

[USA eForms](#)

[Other Useful Sites](#)

<http://www.southalabama.edu/departments/financialaffairs/payroll/>

- **Step Four:** Select **UKG Kronos – UKG Workforce Central.**

HOME / DEPARTMENTS / FINANCE AND ADMINISTRATION / PAYROLL

Payroll Department Home

Payroll Calendars

PAWS Web Time Entry

PAWS Leave Reporting

UKG Kronos

UKG Workforce Central

Employee Self-Service Access

Kronos Employee Access How-to (PDF)

Manager Access


Forms

Policies

FAQ

Finance and Administration Home

Payroll



University General Campus Closure FAQs

The goals of Payroll Accounting are as follows:


- Accurately pay all employees of the University of South Alabama in a timely manner
- Properly record all payroll transactions in the University's accounting system
- Comply with all applicable Federal And State tax laws and regulations.

As part of the Business Office, Payroll Office of the University of South Alabama is located at 650 Clinic Drive, USA Tech & Research Park III, Ste 1300.

<http://www.southalabama.edu/departments/financialaffairs/payroll/#>

- **Step Five:** Sign into Kronos with your **J#** and **password**.

Sign in with your JAG Number and JagNet Password

	<input type="text" value="JAG Number"/>
	<input type="password" value="JagNet Password"/>

[Sign In](#)

- Your Password is the same JagNet Password that you use for JagMail. If you are having issues signing in and have a JagNet recovery method set, click [HERE](#). For additional assistance with your JagNet account or password, please see [JagNet](#).
- Health System users please see [JagNet for Health System Employees](#).
- Please do NOT bookmark this page. Only bookmark the Student or Faculty/Staff Logins page.
- When you are finished using SSO, always Exit and close your browser to protect your privacy.